

Return instructions:

Please fold along the dotted line, tape closed and return
Or
Fax to 916 / 375-4597

Return to:

Department of General Services
Procurement Division
Office of Small Business and DVBE Outreach
and Education
RE: RESOURCE PACKET APPLICATION
707 3rd Street, 2nd Floor
West Sacramento, CA 95605

DGS-PD RESOURCE ORGANIZATION QUESTIONNAIRE

Please return questionnaire for DVBE Resource Packet consideration to:


Department of General Services
Procurement Division
Office of Small Business and DVBE Outreach and Education
707 3rd Street, 2nd Floor
West Sacramento, CA 95605

Or facsimile: 916 / 375-4597

Publication / Organization Name (To appear in DVBE Resource Packet)

Street Address:	FAX No.:	() -
City:	E-mail Address:	
State:	Zip:	Contact Phone No.: () -

By my signature below, I hereby certify that this organization provides the services as stated in this application.

Signature	Date
	
Printed Name	

The Procurement Division strives to improve our service in state contracting. Your response to this survey will aid in the success of this endeavor and establish your listing status. Check the box(es) that apply to your organization:

☐ TRADE PAPER ☐ FOCUS PAPER ☐ REFERRAL ORGANIZATION

Please read carefully and complete the section(s) that describe your organization.

DVBE FOCUS PAPER

How is the publication known and used by the DVBE community?

Please note the categories for which your publication offers DVBEs:
☐ Articles ☐ Editorials ☐ Ads for state contracting opportunities

Service Area: ☐ Northern California ☐ San Francisco/Bay Area
☐ Central California ☐ Southern California ☐ Statewide

What is the total circulation? _____

Indicate publication frequency:
☐ Daily ☐ Weekly ☐ Every 2 weeks ☐ Twice a month ☐ Monthly

Method: ☐ Electronic ☐ Hard Copy
Website address _____

DVBE FOCUS PAPER CONTINUED

How is the publication distributed? Subscription _____% Membership _____%
Electronically _____% Newspaper/Kiosk _____% Other _____%

Please enclose a copy of your publication.

DVBE TRADE PAPER

Identify the publication trade or industry focus: _____

How is your publication known and used by the identified trade or industry?

For the identified trade or industry does your publication offer:

☐ Articles ☐ Editorials ☐ Ads for state contracting opportunities

Service Area: ☐ Northern California ☐ San Francisco/Bay Area

☐ Central California ☐ Southern California ☐ Statewide

What is the total circulation? _____

Identify circulation percentage to: Service _____% Commodities _____%

Construction _____%

Indicate publication frequency:

☐ Daily ☐ Weekly ☐ Every 2 weeks ☐ Twice a month ☐ Monthly

Method: ☐ Electronic ☐ Hard Copy

Website address _____

How is the publication distributed? Subscription _____% Membership _____%

Electronically _____% Newspaper/Kiosk _____% Other _____%

Please enclose a copy of your publication.

DVBE REFERRAL ORGANIZATION

Do you require membership to obtain services? ☐ Yes ☐ No

Do you provide referrals to any federal, state or local agencies? ☐ Yes ☐ No

If yes, please identify: _____

Do you provide referrals to DVBE prime bidders? ☐ Yes ☐ No

If yes, how? ☐ Provide membership list ☐ Database ☐ Directory

☐ Newsletter ☐ Bulletin Board ☐ Respond to phone inquiries

DVBE REFERRAL ORGANIZATION CONTINUED

Do you provide referrals to DVBE subcontractors? ☐ Yes ☐ No

If yes, how? ☐ Provide membership list ☐ Database ☐ Directory

☐ Newsletter ☐ Bulletin Board ☐ Respond to phone inquiries

Do you maintain a database of another organization? ☐ Yes ☐ No

If yes, please provide the name and address of organization:

Service Area: ☐ Northern California ☐ San Francisco/Bay Area

☐ Central California ☐ Southern California ☐ Statewide

Do you maintain a plan room for construction contracts? ☐ Yes ☐ No

Briefly describe how your organization provides networking services between prime contractors and DVBE subcontractors. Please keep in mind that this description may potentially be used as a caption to accompany the name and address of your publication / organization in the DVBE Resource Packet.

QUESTIONS? Contact us at 916-375-4400 or 800-559-5529